

Behaviour Policy (Addendum)

At Pippins School we aim to maintain a secure, caring and stimulating environment in which children are encouraged to have respect for themselves and each other. Whilst expectations in our Behaviour Policy remain pertinent, it is necessary, in light of the COVID 19 pandemic, to adjust for the safety of all children and staff. It is to be used in conjunction with and read alongside the Behaviour Policy, Anti Bullying Policy, and E Safety Policy. These adjustments are set out below.

Arrivals and Departures and Moving around the School

Children will enter school through their designated gates at the agreed times. Parents will not be allowed on school site during drop off. Children will adhere to the 2-metre social distancing rule in and around school. For younger children there will be markers on the floor to support children with social distancing.

At their designated home time, children will leave the building with the adult, from their designated exit to their designated areas on the playground. Parents will be allocated times to collect their child and to follow a one-way system to exit the school premises via the Nursery gates. To be reviewed.

Movement around the school will be limited. When the children leave their classroom to go outside for break, lunch or outdoor learning, they will ensure they stay 2 meters from peers and adults.

Children will be expected to tell an adult if they are unwell and are exhibiting signs of Coronavirus by raising their hand.

Children must have a responsibility for their own equipment e.g. named water bottles and ensure that these are not shared with other children.

Hand washing and Hygiene

Children will be expected to follow all hand washing and hygiene routines while in school. Children will wash hands/use antibacterial gel before entering school, after returning from the outside, before and after eating and at regular intervals during the school day.

We ask children to follow the catch it, bin, kill it, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose or eyes while at school.

Should a child refuse to follow these routines, disciplinary procedures and sanctions will be followed.

- ✓ Hand sanitisers/gels to be available at the school entrance and in classrooms
- ✓ Hands to be washed / sanitised on entry and exit and throughout the
- ✓ All classrooms to have supply of disposable tissues at the start of each day
- ✓ When used, tissues to be thrown away safely into lidded bins and hands washed thoroughly (20 seconds)

Social Distancing

Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground at all times. Children will be allocated with their own tables and spaced 2m apart.

When children enter their classroom, they will be expected to wash their hands, before going straight to their table and nowhere else in the room. Coats will need to be stored on the back of the

child's chair. Children will put their hand up if they need an adult's support, they will not get out of their seats.

Class teachers will ensure that children, where ever possible, adhere to social distancing measures. Where older children are not complying, the usual disciplinary procedures and sanctions will be used.

We understand socially distancing may be more difficult for younger children, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

Toilets

Each Classroom (Nursery, Reception, Year 1, 2 and 3), located in the main building, have their own toilets. Reception, Year 1, 2 and 3 are colour coded by pink and blue. Years 4, 5 and 6 located in the Junior Block have shared boys' and girls' toilets. The children will need to go one at a time in all toilets across the school. They will need to wash their hands PRIOR before using the toilets and after. Whenever possible, and more so with the younger children, the children will need to be supervised, however, this may not always be possible.

Outside Playtimes

- ✓ There will be zero tolerance of children going closer than 2m. If children cannot follow these rules then they will be sent to sit outside the Headteacher's office; 2M spaced. If children continue to break these rules they will be sent home and may not be allowed to return on future days.
- ✓ Outside doors to toilets to be kept open for ventilation purposes due to health and safety
- ✓ Pupils will only be able to play and socialise at a safe distance (2 meters) with those children in their bubble
- ✓ One reminder of social distancing will be given to every child – depending on the age of the child. If unsafe behaviour continues, contrary to Government guidelines, a phone call home will be made so parents can remind their own children about the rules once their child gets home
- ✓ If a child's behaviour still contravenes social distancing guidelines, for health and safety reasons the child's offer of a place at school will be withdrawn during this time
- ✓ Parents of children deliberately breaking health and safety rules will be contacted immediately and will be asked to collect their child. Cases will be dealt with on a case by case basis

Home Schooling Expectations

- ✓ Children will be encouraged whenever possible to continue to communicate through email/TEAMS with their class teachers
- ✓ Children will be encouraged to continue to follow home learning expectations set by their class teacher wherever possible
- ✓ Children should always be kind and respectful to each other and remembering at all times that staff are not 'friends' with, or peers to, children
- ✓ Children should never attempt to contact staff via social media or make comments about staff on social media platforms
- ✓ Any inappropriate comments to staff online, will be taken seriously. This is also the case of any online bullying towards other children or peer-on-peer abuse that is disclosed to the school during this time

Strategies for dealing with Inappropriate Behaviour

- ✓ Tactical ignoring – initially staff ignore the behaviour unless it puts the child or others at risk (emotionally and/or physically)
- ✓ Use of body language – looks to show disapproval
- ✓ Visual prompt cards modelling expected behaviour for younger pupils or those with SEND or EAL
- ✓ Talking with the child, clearly pointing out what we see as undesirable behaviour and ask the child what the correct behaviour should be in this situation
- ✓ If behaviour is not changed, parents will be contacted
- ✓ Following the phone call, if behaviour is still the same, the child will need to be taken home

At all stages, the child will be given strategies to help them to make the correct choices in respect of their behaviour.

Expectations

Children will be reminded about expectations for behaviour throughout the school day, especially first thing in the morning, before break and lunchtimes and at the end of the school day.

Children should remember

- ✓ To keep their social distance – 2m at all times
- ✓ Not to deliberately touch anything that's not theirs
- ✓ Not to deliberately touch anyone
- ✓ Not to spit at anyone
- ✓ Whenever possible, to use a tissue to sneeze into. Making sure all used tissues are disposed of safely. If this is not possible then they must cough or sneeze into their elbow or sleeve.
- ✓ If possible, to try and not touch their eyes, nose and mouth throughout the day
- ✓ Only use their own individual equipment
- ✓ Only eat their own snack and lunch
- ✓ Stay within their own designated area of the school –classroom, playground / field at timetabled times only with infrequent visits to the toilet unless advised by parent / carer
- ✓ Apparatus / equipment will not be available due to health and safety
- ✓ Whenever possible, toilets to be used when there is an adult present outside due to health and safety

Procedures

- ✓ Tissues to be used to 'Catch it, bin it, kill it
- ✓ Children to let an adult know if they are feeling unwell – adult to send child to the office with TA (See Appendix 1 – Procedures to Follow if a Child Shows Symptoms of COVID 19)
- ✓ One child at a time to use the toilet, following social distancing and health and safety guidelines – adult to monitor at all times. Hands to be washed PRIOR to using toilet.
- ✓ All communication with the office to be made by phone or TA
- ✓ Water bottles named and to be kept on individual tables
- ✓ All stationary to be kept on individual tables and to be packed away into individual zip lock bags and stored in trays at the end of each day
- ✓ Coats to be kept on the back of chairs
- ✓ Packed lunches to be kept on or underneath individual tables
- ✓ Children to go to the toilet before and after break / lunchtime in allocated toilets, if needed during break or lunchtime the LSA should ensure they use the correct toilets for their bubble

Pupils with Special Educational Needs

School acknowledges that children will have had a range of different experiences during the lockdown period which may have an impact on their behaviour presentation upon return to school.

Some may present with frustration as a result of being isolated from friends or having missed a significant event or experience; e.g. exams, school trip, etc. Others may have experienced bereavement or loss or another, real or perceived, traumatic episode. For many, the process of re-engagement with learning and the school community, under unusual circumstances, may require some additional input and encouragement.

As a result of these varied experiences children may present with behaviour that is not usual, this may include;

- ✓ Anxiety; lack of confidence
- ✓ Challenging behaviour; fight or flight response
- ✓ Anger; shouting, crying
- ✓ Hyperactivity and difficulties maintaining attention

For some children, including those with attachment concerns or SEN, and especially those with autism, the change in routines and lack of familiarity will require additional adjustment.

School recognises that behaviour could be a sign that for some individual children there is an unfulfilled need and that the behaviour is communicating that there is a problem. The school will undertake an individual risk assessment for the child and use reasonable endeavours to make the necessary adjustments to reduce the stimulus that may be triggering the challenging response

Children with SEN are recognised as being particularly vulnerable and therefore have an urgent need to be re-integrated back into school as soon as reasonably possible. School will work closely with parents to implement supportive strategies that will inform an appropriate response. If necessary school will seek external support from other agencies such as Educational Psychologists or Early Help.

Rewards

The House Point System will not be in use during COVID19. Children, instead will be given stickers as rewards. All staff welcome opportunities to praise individuals for good work, attitude or good behaviour and show recognition, if these are brought to their attention.

Walking through school to show their work to the Headteacher or other members of staff for acknowledgement and praise during this time will not be permitted. However, class teachers and SLT will be sending home praise/postcards.

Appendix 1

PROCEDURE TO FOLLOW IF A CHILD SHOWS SYMPTOMS OF COVID-19

If a child is unwell and shows symptoms of COVID-19 (a new, continuous cough and / or apparent temperature, loss or change to sense of smell or taste), then the following procedure should be followed:

- ✓ The child should be accompanied, at a safe distance, to the School Office immediately, together with all their belongings.

- ✓ A call should be made to the office to alert them that a child is on their way and is showing symptoms.
- ✓ The Class Teacher should organise the immediate wiping down of all surfaces that the child has and may have been in contact with. If possible, the children should leave the room / go outside until the room has been disinfected.
- ✓ All those in the class group, including staff members, should wash their hands.
- ✓ The office staff member should prepare themselves as follows: - Put on a face visor, disposable apron and disposable gloves.
- ✓ The child should be (weather dependent) on chairs located outside the school office where there is fresh air, or on white chairs located outside the disabled toilet.
- ✓ The child's temperature should be taken – symptoms of COVID-19 are a temperature of 37.8C or above
- ✓ No other persons should be allowed to enter the area of the office whilst the child is there
- ✓ If the child needs to use the toilet, they should use the small toilet by photocopier – this toilet may not be used by anyone else until it has been cleaned and disinfected (this must be carried out as soon as the child has been collected)
- ✓ If the child is seriously ill, injured or their life is at risk, 999 should be called
- ✓ The parent / carer should be telephoned immediately and asked to attend the school to collect their child
- ✓ On arrival, the parent / carer should wait at the front gate and the child will be taken to the parent / carer
- ✓ The following guidance should be given to the parent / carer: - To ask the parent /carer to call 111 when they get home to seek advice and to get a test for their child. If the symptoms get worse to call 999. <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ask-for-a-test-to-check-if-you-have-coronavirus/>
- ✓ To call 119 if they already have symptoms
- ✓ To remind the parents to keep the school informed.
- ✓ The member of staff that helped the child, does not need to go home unless they become unwell and develop symptoms themselves in which case they too need to get tested. However, if the child subsequently tests positive, they will need to go home and self-isolate for 14 days, unless they develop symptoms and then they need to be tested
- ✓ If the child/or member of staff tests positive they need self-isolate for 7 days. Fellow household members should self-isolate for 14 days; unless they develop symptoms and they too can get tested.
- ✓ If the test is positive, the rest of the class or bubble will also need to be sent home and advised to self-isolate for 14 days. The rest of the household members of that wider class or bubble do not need to self-isolate, unless the child they live with subsequently develops symptoms.
- ✓ If tested negative the child/staff can return to school and fellow household members can end their self-isolation
- ✓ The office should be immediately cleaned and disinfected in all areas where the child has been, including doors, chair, counter and sink
<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>
- ✓ All disposable PPE equipment should be disposed of in the marked PPE bin
- ✓ The child should be entered onto a log, with time and date of going home, and then a subsequent note made of test results and return to school. The office must chase up details of test results
- ✓ Members of staff / children do not need to be sent home unless they display symptoms themselves

- ✓ Parents will be informed that someone in their bubble has been sent home with symptoms and parents will be given the choice to collect their child/ children from school and/or return for subsequent days.

As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise the school the most appropriate action to take